

Application and Annual Fees
1 April 2013 to 31 March 2014
(Vat included)

Application Fees (VAT included)

1. Candidate Categories :

Within one calendar year from the date of obtaining a qualification recognised for purposes of registration	Later than one calendar year after the date of obtaining a qualification recognised for purposes of registration
R435.00	R1,095.00

2. Foreign Qualification Assessment :

All applicants with foreign educational qualifications are required to have their qualifications assessed before applying for registration	R1,095.00
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3. Professional & Registered Categories :

For Applicants with uninterrupted registration as a Candidate	For Applicants not registered in any of the Candidate categories
R 2,200.00	R 4,390.00

4. International Register :

Applicable only to persons already registered with ECSA who are applying for registration on the ECSA portions of the International Registers. This is a once-off fee. No annual fees are payable.	R 2,200.00
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Annual Fees (VAT included)

Candidates		Professional & Registered Categories	
Partial Exemption	No Exemption	Partial Exemption	No Exemption
R 731.00	R1,091.00	R 1,692.00	R 2,762.00

Notes:

- (1) Annual fees are payable by all persons registered for as long as they are registered with ECSA. In the first year a pro rata annual fee from the date of registration to the end of March will be raised. Thereafter annual fees are raised every year for the period April to March.
- (2) The accepted methods of payment are either by cheque from a RSA bank, credit card (Visa or MasterCard only), EFT or deposit made at any Standard Bank branch into ECSA's bank account. No cash will be accepted at ECSA's Offices. **Banking details:** Standard Bank Eastgate Branch, Branch Code 018505, Account No. 221285938. Swift code SBZAZAJJ. **Please do not send cheques by post.** ECSA will take no responsibility for cheques lost in the post or intercepted and fraudulently banked in another party's bank account. All persons when making payment by EFT or direct deposit must ensure that the registration/application number is quoted in the "beneficiary reference number" field. If wishing to supply the name as well, please ensure that the number is quoted first to prevent part of the number being cut off at the end. If payments are made in advance of a number having been issued to you, quoting your ID or Passport number will suffice.
- (3) If an application for registration is withdrawn before it is considered by a committee, 50% of the application fee will be forfeited to cover administrative expenses. Once the application has been considered by a committee and then rejected, the full application fee is forfeited.
- (4) Applications for foreign qualification assessment or for registration will not be considered until payment for the full application fee has been received.
- (5) Persons registered in the Candidate category for more than six (6) years pay the same annual fees as persons registered in the Professional category.
- (6) Appeals. When a person wishes to appeal, a fee equalling twice the amount of the application fee that was payable by the applicant when applying for registration, will be payable.
- (7) Partial or full exemptions:
 - a. Persons applying for registration with ECSA after having had their Foreign Qualification successfully evaluated will receive a 50% of their Foreign Qualification fee as a discount against their registration application fee.
 - b. Registered persons who are members in good standing of any Voluntary Associations (VAs) listed in Categories A or B of the Recognised Voluntary Associations per www.ecsa.co.za will qualify for partial exemption of annual fees on condition that membership to the VA occurs by 30 May of that year.
 - c. Registered persons between the age of 55 and 70 who are retired and who do not receive income from work connected to the engineering profession amounting to more than 30 hours per month or 300 hours per annum qualify for a discounted annual fee. They may enquire from Accounts@ecsa.co.za how to apply for the exemption.

- d. Registered persons who are overseas on a permanent basis (SADC countries excluded) may qualify for a discounted annual fee. They may enquire from Accounts@ecsa.co.za how to apply for the exemption.
 - e. Persons over 70 are exempted fully from annual fees.
 - f. Full time students are fully exempt from annual fees. They need to apply every year in April for continued exemption by supplying proof from their tertiary institution that they are still full time students.
 - g. An Early bird discount is granted to Registered persons if their annual fees for April to March is paid on or before 30 June. The discount is R50 for candidates and R100 for Professionals, VAT inclusive.
 - h. The onus is upon the Registered person to apply with ECSA's Accounts department for any exemption if not automatically granted. Backdated exemptions for previous years will not be granted. Persons who only qualify for exemption after 31 May, i.e. reaching the age of 70, going on retirement or becoming a member of a recognised VA, will only qualify for the exemption in the following year.
- (8) Registered persons who are unemployed may enquire from Accounts@ecsa.co.za for extension of the payment of their annual fees. Exemption will be considered upon request if the Registered person is still unemployed at the end of March every year.
 - (9) Registered persons should be aware of the fact that their registrations will currently not be cancelled if they have not been able to obtain their CPD points within the required time. Should they on the other hand not pay their annual fees in time, and they have not made any arrangements with Accounts for extension, their registrations will most definitely be cancelled. CPD queries must be taken up with CPD@ecsa.co.za.
 - (10) Once the registration of Registered persons is cancelled due to non-payment, and reinstatement is requested within twelve months from cancellation, an admin fee of R450, in addition to the annual fees in arrear, is payable. After one year of being cancelled persons will need to re-apply for registration. The normal application fees would then be raised in addition to the annual fees still owing. The re-application process is fortunately much simpler than the original process.
 - (11) Persons who will be residing outside the RSA borders for a year or longer should advise Accounts of their overseas postal address in order for VAT to be removed from their invoice. Invoices will still be emailed to that person.
 - (12) Annual fees cannot be frozen whilst working abroad. The Registered person has two choices: continue paying annual fees whilst abroad or to request cancellation of registration. If the Registered person is planning to return to the RSA after a few years it would probably be cheaper and inconvenient not to cancel his or her registration. Should a person cancel his or her registration, an application for re-registration and the application fee awaits that person when wishing to re-register. In addition to that, if the person wishes to retain his or her old registration number, all annual fees from date of cancellation up to the current year are payable. If the person opts for a new registration number, he or she would only be required to pay the application fee, plus any possible fees owing from the year of cancellation and the current year's annual fee.
 - (13) Registered persons, if their employer is willing to pay ECSA's annual fee for its employees, should advise Accounts of their employer's official name and address plus VAT number for inclusion on the invoice.
 - (14) Annual fees invoices can be sent to the employer directly for payment. If that is the arrangement, the Registered person will not receive an invoice. He or she would receive a statement of account, as evidence of the charge raised against the employer. Should the Registered person not agree with the charge, he or she should advise their employer not to pay the invoice. The Registered person must take up the wrong charge with Accounts and request a correction. Once the problem is resolved, Accounts will issue a revised invoice. Registered persons should not present the statement of account to the employer for payment. Employers do not pay on statement. They should already have the invoice.
 - (15) The fee for persons between the ages of 55 and 70 who have been granted the retired dispensation will be R160 (VAT inclusive).